

SHIP MEETING PLAN

(Developed in advance at the montly Quarterdeck Meeting)

SHIP _____

MEETING LOCATION _____

MEETING DATE _____ TIME _____

1915-1930 **PREOPENING** (SERVICE CREW PREPARES MEETING ROOM AND PROVIDES ACTIVITY)

SERVICE CREW _____ ACTIVITY _____

PROGRAM FEATURE _____

EQUIPMENT REQUIRED _____

1930-1950

BUSINESS SESSION

CALL TO ORDER (BOATSWAIN)

OPENING (BOATSWAIN)

MINUTES (YEOMAN)

OFFICER REPORTS

ACTIVITY PROMOTION (ACTIVITY CHAIRPERSON)

QUESTIONS AND ISSUES FOR SHIP DECISION

1950-2040

MAIN INSTRUCTIONAL ACTIVITY

CLASS # 1 _____

CLASS # 2 _____

CLASS # 3 _____

CLASS # 4 _____

EQUIPMENT REQUIRED _____

2040-2100

CREW COMPETITION/ MEETINGS

ACTIVITY _____

ASSEMBLING THE CREWS

SKIPPER'S MINUTE

DISMISSING THE CREWS

MISCELLANEOUS NOTES:
